

Department	Environmental, Health and Safety	Document no	EHS-060		
Title	Fire Protection Impairment Handling				
Prepared by:		Date:		Supersedes:	
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Approved by:		Date:		Review Date:	

1.0 AFFECTED PARTIES

All Environment, Health and Safety personnel

2.0 PURPOSE

This SOP details the procedure required to notify GMP site's insurers of any intended impairment of the installed 'Fire Equipment' on site.

3.0 SCOPE

This SOP applies to all buildings on the GMP site. The SOP lists the procedure to record the details and timeframes of the intended fire equipment impairment.

Note: This procedure is a compulsory requirement of our insurance brokers and the *Site Fire Protection Guidelines*.

4.0 RESPONSIBILITY \ BUSINESS RULES

4.1 Overall responsibility for the site and its installed fire service equipment and systems rests with the Site Facilities Manager and/or his designate.

4.2 Responsibility for the servicing and maintenance of the installed fire service equipment rests with the Building and Real Estate Manager.

4.3 Responsibility for maintaining the records of impairments to fire service equipment for audit purposes rests with the Facilities Manager.

4.4 Records of all impairments to fire service sprinkler, pump and alarm systems must be kept on record for audit purposes.

5.0 PROCEDURE

5.1 Possible Situations or Causes of Impairment

- 5.1.1 Fire fighting equipment isolation or failure.
- 5.1.2 Building construction and/or renovation work.
- 5.1.3 System isolation after an emergency (forklift damage to a sprinkler system).
- 5.1.4 Vandalism.
- 5.1.5 Loss of electricity supply to fire protection equipment.
- 5.1.6 Loss of diesel supply to fire pumps.

5.2 Use and Notification of Impairment Notices

- 5.2.1 An impairment notice should be submitted up to 48 hours in **prior** to