



## QA Inspection and Disposition of Raw Materials Pre-Purchase Samples Checklist

(Ref. SOP [QMS-190 Inspection, Sampling and Disposition of Incoming Goods](#))

Item name:

Item Code:

Specification # and Version:

QIS Lot Number:

Manufacturer Lot No:

Sample Type	Select on of the following: (✓)	Associated CC No and/or Comments
Pre-batch test Sample		
Change Control Sample		
Other Sample:		

### Documentation:

Certificate of Analysis:

Certificate of Conformance:

Certificate of Sterility/ Irradiation:

Quarantine Import Permit:

Supplier and Manufacturer:

Complies with Specification	Comments	Initial & Date

### Visual Inspection:

ID of product checked and confirmed against QIS:

Containers clean, undamaged, sealed:

Sterility / irradiation labels applied to each carton:

Each container has supplier / manufacturer ID / Batch No:

Result	Comments	Initial & Date

### Laboratory Test Results:

Refer test results page 2.

Complies with Specification	Comments	Initial & Date

**Laboratory Test Results:**

1. QC Certificate of Analysis attached  
(Yes/No)

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

2. Microbiological Results attached  
(Yes/No)

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Deviations (list below)	Status	Comments

**Comments:**


Material complies with Specification: (Yes/No)

Notify Purchasing of material status: (Yes/No)

Sign:

Date:

Attach Copy of Results to Change Control: (Yes/No)

Sign:

Date:

QA Signature: \_\_\_\_\_

Date: \_\_\_\_\_