



QA Inspection and Disposition of Incoming Goods Checklist

(Ref. SOP QMS-190 Inspection, Sampling and Disposition of Incoming Goods)

Item name:	
Item Code:	
Specification # and Version:	
Receiving No: (if applicable)	
QIS Lot Number:	
Manufacturer Lot No:	

Documentation:

Certificate of Analysis/Conformance:
 Certificate of Sterility/ Irradiation:
 Certificate of Fluorination:
 Supplier and Manufacturer:

Complies with Specification	Comments	Initial & Date

Visual Inspection:

ID of product checked and confirmed against QIS:
 Item is clean and undamaged:

 Sterility/ Irradiation Labels applied to each carton:
 Fluorination Labels applied to each carton:
 Each pallet/carton has supplier/manufacturer ID/Batch No:
 Each carton has "under inspection" label applied
 Label Rolls – ID & backing numbers of 10 labels confirmed. Number of splices checked and recorded.

Result	Comments	Initial & Date

Sampling:

Inspection Samples taken: (as per relevant specification):
 Retention Samples taken and logged: (as per [WAR-045 Sampling of Raw Materials](#)):

Sign	Date:	Comments

