



Visitors Entry Into The Factory
(Ref. SOP MAN-025)

Form-140
Issue date:

MAN-025 Tours of Factory

Visitor's Security Pass No.

Sydc management requires visitors to answer the questions listed below before entering the production facility.

- | | Yes | No |
|---|--------------------------|--------------------------|
| 1. To the best of your knowledge, do you have a contagious illness (e.g. conjunctivitis, whooping cough, measles, etc.) or any open lesion on the exposed surface of your body? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you been involved recently in the processing of animal tissue materials, (e.g. poultry) or of cultures of micro-organisms, (e.g. yeast, moulds)? | <input type="checkbox"/> | <input type="checkbox"/> |
- (Please Tick)

Note: If yes to either question, approval to enter the production area is required from the Quality Assurance Manager

Name: _____ **Signature:** _____ **Date:** _____

Appropriate steps should be taken to ensure as far as is practicable that no person affected by **an infectious disease** or having **an open lesions** on the exposed surface of the body is engaged in the manufacture of medicinal products.