Use of a Risk-Based Approach To Establish External Quality Assurance Audit Frequency

| Hazard Risk<br>General                                 | PROBABILITY  |  | SCALE   |
|--|--|--|---|
|  | Quality/Regulatory   | Business   | SCAL  |
| Waterial Supplier<br>compliance<br>supplier<br>history | Supplier has been inspected within the last six months.  | The materials have<br>been in stock  | 1   |
|  | <ul> <li>There have been few or no<br/>observations.</li> </ul>  |  |   |
|  | <ul> <li>Observations have been responded<br/>to and/or responses have been<br/>accepted</li> </ul>              |  |   |
|  | Supplier has been inspected  | The materials have been short stocked  | 3   |
|  | <ul> <li>There have been some (more than<br/>5) Mandatory Action Required<br/>observations.</li> </ul>           |  |   |
|  | <ul> <li>Observations have not been<br/>responded to and/or responses<br/>have not been accepted</li> </ul>      |  |   |
|  | Supplier has been inspected  | The materials have been back ordered   | 5   |
|  | There have been many (more than 10)<br>Mandatory Action Required<br>observations                                 |  |   |
|  | <ul> <li>Observations have not been<br/>responded to and/or responses<br/>have not been accepted</li> </ul>      |  |   |
|  | <ul> <li>Supplier has been issued a warning<br/>letter or has been placed under a<br/>consent decree.</li> </ul> |  |   |
|  | OR Supplier has never been inspected   |  |   |
|  | General<br>CGMP/<br>regulatory<br>compliance<br>supplier   | General         Quality/Regulatory           General         Supplier has been inspected<br>within the last six months.           •         There have been few or no<br>observations.           •         Observations have been responded<br>to and/or responses have been<br>accepted           Supplier has been inspected         •           •         There have been some (more than<br>5) Mandatory Action Required<br>observations.           •         Observations have not been<br>responded to and/or responses<br>have not been accepted           Supplier has been inspected         •           •         Observations have not been<br>responded to and/or responses<br>have not been accepted           Supplier has been inspected         •           •         Observations have not been<br>responded to and/or responses<br>have not been accepted           •         Observations have not been<br>responded to and/or responses<br>have not been accepted           •         Observations have not been<br>responded to and/or responses<br>have not been accepted           •         Observations have not been<br>responded to and/or responses<br>have not been accepted           •         Supplier has been issued a warning<br>letter or has been placed under a<br>consent decree. | General         Quality/Regulatory         Business           Supplier has been inspected<br>within the last six months.         There have been few or no<br>observations.         The materials have<br>been in stock           •         Observations have been responded<br>to and/or responses have been<br>accepted         The materials have<br>been in stock           Supplier has been inspected         There have been some (more than<br>5) Mandatory Action Required<br>observations.         The materials have<br>been short stocked           •         Observations have not been<br>responded to and/or responses<br>have not been accepted         The materials have<br>been short stocked           •         Observations have not been<br>responded to and/or responses<br>have not been accepted         There have been many (more than 10)<br>Mandatory Action Required<br>observations           •         Observations have not been<br>responded to and/or responses<br>have not been accepted         There have been many (more than 10)<br>Mandatory Action Required<br>observations           •         Observations have not been<br>responded to and/or responses<br>have not been accepted         The materials have<br>been back ordered           •         Supplier has been issued a warning<br>letter or has been placed under a<br>consent decree.         The materials have<br>been back ordered |

Table 5: Example of Probability Scale

Mandatory action required observations are Major and Critical Findings

6. Define the Risk Evaluation Matrix and Determine the Action Thresholds Prior to completing the risk assessment using the scales established for severity and, probability an evaluation matrix must be constructed to aid in evaluation of the total risk scores (severity x probability) derived for each hazard.

The matrix is constructed by populating the y-axis with the number range from the probability scale in ascending order (bottom to top). The x-axis is populated with the severity scale, again, in ascending order (left to right). The cells of the resulting matrix are then populated by multiplying the intersecting values from the y-and x-axes. The resulting matrix should contain all possible total risk scores.

The next step is to establish the thresholds. For the purposes of establishing a risk

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