

## Weighing and Measuring Practices In Manufacturing Operations

- Date(s);
  - Identification of each batch material;
  - Actual weights and measures of materials;
  - Identification of the scales used to weigh the materials;
  - Identification of person performing the weighing operation; and
  - Identification of the second person who verified the weighing operation, unless a validated computerized system is used.
10. Material Inventory Records should be updated upon completion of the weighing operations to accurately reflect the quantity of material allocated to the manufacturing batch or lot and the quantity of material remaining in inventory.