

Standard Operating Procedure

Title: Manufacturing Pest Control

Preamble

By the very nature of their work, Pest Control Contractors need to use toxic materials to control the various forms of vermin sometimes found in our Plant. The nature of our work makes it **imperative that there is no chance of contamination of our products.**

It is therefore necessary to closely define the materials used, the locations where they are to be used and the manner in which they are used.

Procedure

This procedure will identify the responsibilities of Departments to contribute to the process.

1. Pest Control Services responsibilities

Pest Control service is contracted by Site to provide pest control. The contractor is responsible for providing the manpower and equipment needed to prevent and eradicate any pests.

- 1.1. The contractor advise the Facilities Manager and the Support Coordinator on arrival, and of any species identified during the visit via a written report handed over at the end of the inspection, (as covered by the Service Level Agreement) as well as review and sign the Action Pest Sighting reports, (**Form-135**).
- 1.2. Report findings back to the Support Coordinator and treat the problem accordingly, and then Action Pest Sighting Report, (**Form-135**) is to be completed for the Support Coordinator.
- 1.3. **General Treatments and frequency**

Pests covered	Service frequency
Cockroaches	Monthly (12) services per Annum
Rats	Monthly (12) services per Annum
Mice	Monthly (12) services per Annum
Flies	Monthly (12) services per Annum

2. **Areas Covered:** All manufacturing sites.

3. Rodent Monitoring Stations

All stations are to be Tamper Resistant and secured. Their locations are to be numbered and recorded on a Site map.

4. Anti-Cockroach Treatment

4.1. Materials to be used: Cyuthrin (brand)

4.2. Nature of Service

A suspension of the material is applied as a restricted spray to designated areas, giving particular attention to any cracks and crevices. Spraying is to be restricted to corners, skirtings and similar junctions of different materials. General spraying is NOT permitted.

4.3. Frequency: 3 monthly

If cockroaches are not controlled by this frequency, it may be necessary to increase these services for a short time, before reverting to three-monthly services.

Locations to be sprayed:

5. Anti-Flea Treatment

5.1. Materials to be used: Ficam (Bendiocarb) (brand).