

4. A Quarantine Status should be assigned to materials meeting the following requirements and the materials stored accordingly:
 - Container seals are intact;
 - Containers do not appear to be damaged;
 - Free from apparent contamination;
 - The proper material is correctly identified; and
 - The correct quantity, according to the matching site purchase order.

Materials not meeting these requirements should not be accepted. The Site Quality Team should be immediately notified and should determine whether to have the material returned to the Non-Site supplier or to assign it a Quarantine-hold status.

5. Purchasing and Receiving Procedures should specify that only production materials on a list maintained and approved by the Quality Team may be purchased and received for production use.
6. Materials Brought to the Site for Evaluation or Experimental Purposes only should be segregated following Site SOPs to prevent their use in production.
7. Production Materials Not Received as Specified in Purchasing Documents should be assigned Quarantine-hold status.